

Garthorpe and Coston Parish Council

Draft minutes of the Ordinary Parish Council meeting of Garthorpe and Coston Parish Council held at St Andrew's Parish Church, Coston on Tuesday 8th February at 7.30pm.

Present Cllr Mc Grath, Cllr O Newton and Cllr J Wallace.

Also present the Clerk, Anne Daly.

The Chairman opened the meeting at 7.30 and welcomed all attendees.

1. To consider and agree to co-option to the casual vacancies on the Council

There were no members of the public present to co-opt.

2. Apologies - to receive and approve reasons for absence.

There were no apologies for absence.

3. To receive declarations of interest and any applications for dispensation under the Localism Act 2011.

There were no declarations of interest.

4. To receive and approve for signature the Minutes of the Parish Council meeting held on 9th November 2021.

It was RESOLVED to approve the minutes of the Parish Council meeting held on 9th November 2021.

5. To receive a report from Borough, County and Parish Councilors.

There were no reports provided.

6. To note the budget monitoring statement for the period ended 31st December 2021. (Appendix A)

It was RESOLVED to note the budget monitoring statement for the period ended 31st December 2021.

7. To approve the accounts for Payment. (Appendix B)

It was RESOLVED to approve the following accounts for payment

- 11/5/21 Narked Design – Website £150.00
- 02/06/21 LRALC – Subscription - £106.10
- 26/7/21 HMRC £62.20
- 01/1/22 Anne Daly – Salary £300
- 01/01/22 HMRC £75.00
- 01/01/22 Coston Church £280.00
- 26/01/22 LRALC – Audit £100
- 26/01/22 Cal Bryant – Website £300

- 01/09/22 Narked Design – Website £150

8. To agree to the appointment of LRALC as Internal Auditors for the year ended 31st March 2022.

It was RESOLVED to appoint LRALC as Internal Auditors for the year ended 31st March 2022.

9. To review and adopt the risk assessment. (Appendix C)

It was RESOLVED to adopt the Risk Assessment.

10. To review and adopt the Fixed Asset Register. (Appendix D)

It was RESOLVED to adopt the Fixed Asset Register.

11. To review and adopt Standing Orders. (Appendix E)

It was RESOLVED to adopt the Standing Orders.

12. To review and adopt Financial Regulations. (Appendix F)

It was RESOLVED to adopt the Financial Regulations.

13. To review and adopt the publications scheme. (Appendix G)

It was RESOLVED to adopt the Publication Scheme.

14. To review and adopt the code of conduct. (Appendix H)

It was RESOLVED to adopt the Code of Conduct.

15. To review and adopt the publications scheme. (Appendix G)

It was RESOLVED to adopt the Risk Assessment.

16. To receive an update on the defib.

It was agreed to defer this item until the next meeting.

17. To confirm date of next meeting(s).

Date of next meeting Tuesday 24th May 2021 at 7.15.

The Chairman thanked everyone for attending and closed the meeting at 8.10.